

Board of Directors Meeting
Tuesday August 25th, 2020, 6-8pm, Zoom

1) Roll Call & Quorum

1	x	Allen, Julie	Treasurer
2	x	Bouffard, Claude	
3	x	Carriere, Renee	
4	x	Chenard, Jason	President
5		Dimitrijevic, John	Killarney
6	x	Garbutt, Ron or Malette, Richard	French River (1 vote)
7		Hazem, Sharaf	
8		Hebert-Berube, Monique	Vice-President
9		Hunt, Greg or Pigeau, Rachele	Markstay-Warren (1 vote)
10		Restoule, Pam	Dokis
11		Lemieux, Richard or Loftus, Monica	St. Charles (1 vote)
12	x	Pitre, Justin	
13	x	Lagrandeur, Sebastien	
14		Empty	
15		Empty	
16		Empty	
Non-voting		Demers, Veronique	BDO

QUORUM (50%+1): minimum **7 of 13** Yes

2) President's Welcome

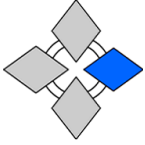
- Brief discussion about Mask discrimination Q&A with Penny Sutcliff
- Reggie from Workforce Planning would like someone on their board from the Chamber
- Monetville Monument going up this week and we would need a representative present
- Pictures of Directors on website
- P.O Box for the Chamber cost and potential change

3) Approval of Previous Minutes

Motion	<i>That the minutes from previous meeting be approved and published.</i>
Moved	Monica Loftus
Seconded	Renée Carrier
All in Favour	Yes
Recorded vote	

4) Approval of Agenda

Motion	<i>That the agenda for this meeting be approved.</i>
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Moved	Claude Bouffard
Seconded	Richard Malette
All in Favour	Yes
Recorded vote	

5) Operations Calendar

- a. No updates required

6) Financial Report

- a. Budget progress: Treasurer provided an update on financial reports. We have over 50% of members who have not paid their membership yet. It was recommended to look into automatic payments like a phone bill.
- b. New initiatives

7) BDO Pie Chart

8) New Business

- a. Caisse Alliance Funding & Back to Business Project Itinerary, budget approval
 - Staff hiring & objectives: BDO is leaving which frees
 - Fansaves (attached brochure): app to encourage a M2M program and encourages the public to shop local as well.
 - Website update: Put some of these programs on our website
 - Posters (free): Marketing budget so we can advertise the Back to Business Project

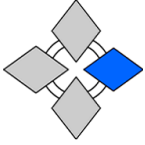
Motion	<i>That the Back to Business Project itinerary and budget be approved</i>
Moved	Claude Bouffard
Seconded	Renée Carrier
All in Favour	Yes

- b. Fednor Application update
- c. Approval of organizational chart
- d. Approval of Mission, Core Values, Logo, 1-pager strat plan, video

Motion	<i>That the organizational chart, mission, core values, logo, 1 pager strategic plan summary and video be approved.</i>
Moved	Renée Carrier
Seconded	Monica Loftus
All in Favour	Yes

- e. Online Survey, Dokis, Killarney CT
- f. Joining Northern Chamber Coalition

Motion	<i>That the Sudbury East Chamber join the Northern Chamber Coalition</i>
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Moved	Monica Loftus
Seconded	Richard Malette
All in Favour	Yes

- g. Staff contract: Potentially merge the Project Coordinator in to the new BDO. We need to hire a staff for more than 10 hours week to make a difference. The board discusses that an average of 30 000\$ spent on salary would help us increase membership and put a face to the Chamber. Other chambers are offering competitive salaries, mileage compensation and more hours.

Motion	<i>That the board approves Dynamo to develop a staff employment contract</i>
Moved	
Seconded	
All in Favour	Y/N

- h. Budget for Back to Business Project

Motion	<i>That the board approves the Back to Business Project budget as presented</i>
Moved	
Seconded	
All in Favour	Y/N

- j. New fiscal year budget

Motion	<i>That the board approves the new fiscal year budget as presented</i>
Moved	
Seconded	
All in Favour	Y/N

- k. BDO news

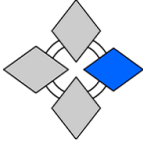
9. Adjournment

Motion	<i>That the meeting be adjourned at 7:56 pm.</i>
Moved	Richard Malette
Seconded	Monica Loftus
All in Favour	Yes

Schedule of Meetings 6pm start

Q1	January 7th- St. Charles	February 4th- Noelville	March 3rd- St.Charles
Q2	April 7th- Zoom	May 5th- Zoom	June 2nd- Zoom
Q3	July (Break)	Aug: Zoom	Sept 8th - AGM: Gallery, NV
Q4	Oct 6th: Dokis First Nation	Nov 3 rd : Noelville	Dec 1 st – St. Charles

Item #	Topic	Pending Info needed	Director with the Ball
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1	Online Surveys	On hold due to Pandemic	Veronique
2			
3			

Parking Lot